**Pre-Adventurer/Adventurer Uniform Inspection**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | |  | |
| **Adventurer Inspection** | | **One Point Per Item Per Adventurer** | | **Total Points per Item** | |
| Bible | |  | |  | |
| Scarf, purple with logo | |  | |  | |
| Adventurer Woggle | |  | |  | |
| Sash, navy blue | |  | |  | |
| Shirt/Blouse, white long sleeves | |  | |  | |
| Adventurer World badge, left arm | |  | |  | |
| Adventurer Logo, right arm | |  | |  | |
| Adventurer Club Name, right arm | |  | |  | |
| Trousers/Skirt, navy blue | |  | |  | |
| Shoes, black | |  | |  | |
|  | |  | |  | |
|  | | **Total Adventurer Points** | |  | |
|  | | **Total Registered Adventurers** | |  | |
| **Club Director Signature:** | |  | | | |
| **Inspectors name:**  **(Please print)** | |  | | | |

**Club Staff Uniform Inspection**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | |  | |
| **Club Staff Inspection** | | **One Point Per Item Per Club Staff** | | **Total Points per Item** | |
| Bible | |  | |  | |
| Beret, Black with 2” logo | |  | |  | |
| Scarf, Master Guide or Pathfinder with logo & Woggle | |  | |  | |
| Sash, black with Master Guide or 4” logo | |  | |  | |
| Dress Shirt & Tie with logo | |  | |  | |
| Left Sleeve, Pf or PLA world, class chevron | |  | |  | |
| Right Sleeve, Club name, Staff title, 3” logo | |  | |  | |
| Shirt front, good conduct, baptism pin, class tab & pins | |  | |  | |
| Male Trousers plain black with Pf buckle | |  | |  | |
| Female Skirt and tights plain black with Pf buckle | |  | |  | |
| Shoes, black | |  | |  | |
|  | |  | |  | |
|  | | **Total Club Staff Points** | |  | |
|  | | **Total Club Staff Registered** | |  | |
| **Club Director Signature:** | |  | | | |
| **Inspectors name:**  **(Please print)** | |  | | | |

**Campsite Inspection**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | | |  |
| **One Point Per Item** | | | | | |
| **Campsite Layout** | |  | **Cook Tent** | |  |
| All tents 3m away from adjoining pitch boundary | |  | Gas Bottles safe & secure | |  |
| All sleeping tents 3m apart | |  | All food stored in sealed containers | |  |
| Cook tents and altar fires 6m apart | |  | All prep areas clean | |  |
| No rubbish on pitch | |  | Fire blanket or bucket of water/sand | |  |
| **Dining Shelter** | |  | Cleaning fluids safely stored | |  |
| Clean & Tidy | |  | Wet-pit area clean & tidy | |  |
| **Sleeping Tents** | |  | **Kitchen Staff Inspection** | |  |
| Guy ropes taut and in line with flysheet seams | |  | Cooks hat or hairnet | |  |
| Guy ropes in line with tent poles | |  | Cooks Apron | |  |
| Nothing touching the tent inner walls | |  |  | |  |
| Inside clean & tidy | |  | **First Aid** | |  |
| **Structures & Equipment** | |  | First Aid kit appropriate for the size of the group | |  |
| All structures safe & secure | |  | Individual medical bags as required | |  |
| All tools & equipment safely stored | |  | Individual medication/Dispensing Checklist | |  |
|  | | **Total Points** | | |  |
| **Club Director Signature:** | |  | | |  |
| **Inspectors name:**  **Please print:** | |  | | |  |

**Administration Folder Inspection**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | | |  |
| **One Point Per Item** | | | | | |
| **Section One – Club Information** | |  | **Section Three – First Aid** | |  |
| Copy of Church Board Registration Form | |  | One First Aid at Work Certificate | |  |
| Individual Application Forms | |  | **Section Four – Risk Assessment** | |  |
| Individual Medical Forms | |  | Travel Plan from start to Campsite | |  |
| 2 copies of Named List with Emergency Contact Details | |  | Tent Allocations | |  |
|  | |  | Counsellor allocations | |  |
| **Section Two – Cooks Information** | |  | Club Code of Conduct | |  |
| Head Cook Health & Hygiene Certificate/ or In-house Food Awareness Certificate | |  | Emergency Plan to take someone to hospital | |  |
| Individual Meal Plan | |  | Emergency Plan to take someone home | |  |
| Cooking & Washing Up Rota | |  | Travel Plan from Campsite to finish point | |  |
|  | | **Total Points** | | |  |
| **Club Director Signature:** | |  | | |  |
| **Inspectors name:**  **(Please print)** | |  | | |  |

**Club League Table**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Area of Inspection** | **Points** |
| Adventurer Uniform Inspection |  |
| Staff Uniform Inspection |  |
| Campsite Inspection |  |
| Administration Folder Inspection |  |
| **Total Points** |  |

**Club Directors:**

**How can my Club inspection scores be improved in the future?**