**Pre-Adventurer/Adventurer Uniform Inspection**

**Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Adventurer Inspection** | **One Point Per Item Per Adventurer** | **Total Points per Item** |
| Bible |  |  |
| Scarf, purple with logo |  |  |
| Adventurer Woggle |  |  |
| Sash, navy blue |  |  |
| Shirt/Blouse, white long sleeves |  |  |
| Adventurer World badge, left arm |  |  |
| Adventurer Logo, right arm |  |  |
| Adventurer Club Name, right arm |  |  |
| Trousers/Skirt, navy blue |  |  |
| Shoes, black |  |  |
|  |  |  |
|  | **Total Adventurer Points**  |  |
|  | **Total Registered Adventurers** |  |
| **Club Director Signature:** |  |
| **Inspectors name:****(Please print)** |  |

**Club Staff Uniform Inspection**

 **Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- |
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| **Club Staff Inspection** | **One Point Per Item Per Club Staff** | **Total Points per Item** |
| Bible |  |  |
| Beret, Black with 2” logo |  |  |
| Scarf, Master Guide or Pathfinder with logo & Woggle |  |  |
| Sash, black with Master Guide or 4” logo |  |  |
| Dress Shirt & Tie with logo |  |  |
| Left Sleeve, Pf or PLA world, class chevron |  |  |
| Right Sleeve, Club name, Staff title, 3” logo |  |  |
| Shirt front, good conduct, baptism pin, class tab & pins |  |  |
| Male Trousers plain black with Pf buckle |  |  |
| Female Skirt and tights plain black with Pf buckle |  |  |
| Shoes, black |  |  |
|  |  |  |
|  | **Total Club Staff Points**  |  |
|  | **Total Club Staff Registered**  |  |
| **Club Director Signature:** |  |
| **Inspectors name:****(Please print)** |  |

**Campsite Inspection**

 **Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **One Point Per Item** |
|  **Campsite Layout** |  | **Cook Tent** |  |
| All tents 3m away from adjoining pitch boundary |  | Gas Bottles safe & secure |  |
| All sleeping tents 3m apart |  | All food stored in sealed containers |  |
| Cook tents and altar fires 6m apart |  | All prep areas clean |  |
| No rubbish on pitch |  | Fire blanket or bucket of water/sand |  |
| **Dining Shelter** |  | Cleaning fluids safely stored |  |
| Clean & Tidy |  | Wet-pit area clean & tidy |  |
| **Sleeping Tents** |  | **Kitchen Staff Inspection** |  |
| Guy ropes taut and in line with flysheet seams |  | Cooks hat or hairnet |  |
| Guy ropes in line with tent poles |  | Cooks Apron |  |
| Nothing touching the tent inner walls |  |  |  |
| Inside clean & tidy |  | **First Aid** |  |
| **Structures & Equipment** |  | First Aid kit appropriate for the size of the group |  |
| All structures safe & secure |  | Individual medical bags as required |  |
| All tools & equipment safely stored |  | Individual medication/Dispensing Checklist |  |
|  | **Total Points** |  |
| **Club Director Signature:** |  |  |
| **Inspectors name:****Please print:** |  |  |

**Administration Folder Inspection**

 **Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- |
|  |  |  |
|  **One Point Per Item** |
| **Section One – Club Information** |  | **Section Three – First Aid** |  |
| Copy of Church Board Registration Form |  | One First Aid at Work Certificate |  |
| Individual Application Forms |  | **Section Four – Risk Assessment** |  |
| Individual Medical Forms |  | Travel Plan from start to Campsite |  |
| 2 copies of Named List with Emergency Contact Details |  | Tent Allocations |  |
|  |  | Counsellor allocations |  |
| **Section Two – Cooks Information** |  | Club Code of Conduct |  |
| Head Cook Health & Hygiene Certificate/ or In-house Food Awareness Certificate |  | Emergency Plan to take someone to hospital |  |
| Individual Meal Plan |  | Emergency Plan to take someone home |  |
| Cooking & Washing Up Rota |  | Travel Plan from Campsite to finish point |  |
|  | **Total Points** |  |
| **Club Director Signature:** |  |  |
| **Inspectors name:****(Please print)** |  |  |

**Club League Table**

 **Name of Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Area of Inspection** | **Points** |
| Adventurer Uniform Inspection |  |
| Staff Uniform Inspection |  |
| Campsite Inspection |  |
| Administration Folder Inspection |  |
| **Total Points** |  |

**Club Directors:**

**How can my Club inspection scores be improved in the future?**